



Guadalupe Home & School Club  
Membership & Board Meeting Agenda

When: Wednesday, January 17, 2024

Time: 8:00pm – 9:00pm

Where: [Meeting Zoom Link - https://us02web.zoom.us/j/83812436766](https://us02web.zoom.us/j/83812436766)

I. Welcome and Call to Order

- a. Called to order at 8:05pm

II. Grizzly Shout Outs

- a. Winterfest - Divya Duvvuri & team for incorporating feedback from last week & creating a well organized event
- b. Bookfair - Komal Bhargava & team for a smooth experience

III. Approve Previous Meeting Minutes

- a. approved (Ash Kumar) seconded (Joyce Wong)

IV. Treasurer's Report

- a. Walkathon - more than 800 individual contributions & reached 96% of our goal
- b. Budget was published recently, check it out on GHSC.net/budget
- c. Direct Fundraising at 98% of goal / Indirect Fundraising at 84% of goal
- d. Received questions about canceling field trips due to shortage - at this point no cancelations anticipated

V. Communication Report

- a. Comprehensive New Years newsletter came out on NYE, skipped Jan newsletter
- b. Look for a small newsletter coming out soon
- c. Typically newsletters will come out on the saturday of every month

VI. Volunteer Report

- a. Parents will start seeing requests for volunteers over the next couple months
- b. Volunteer signups will be online
- c. If you're interested in volunteering for specific events or in bigger ways, reach out to Brooke or the Board

VII. School Board Meeting Report - See USD email update

VIII. Teacher's Report

- a. Rep (Ms.Blalock) - no reports this month

## IX. Principal's Report

- a. Acknowledgement to all parents who joined, continue to have a strong presence
- b. Shoutout to Hospitality, helps connect people on campus & brightens everyone's days
- c. Conducted two enrollment tours (Dec & Jan) - registration opens soon, if you know of anyone interested in registering encourage them to apply early
- d. Intent to return form coming out soon - please complete it promptly
- e. Intruder drill occurred recently - encourage all parents to have conversations with kids at home
- f. Dogs on campus - please be cognoscente to keep your dogs off campus at pickup and dropoff times for the safety and comfort of children and adults
- g. Shoutout to Ms. Mettler - she will be leaving for another opportunity - thank you for everything you have done for our library. The role will be backfilled and is posted for applications. Please get the word out to others in our community.

## X. Committee Reports

- a. Traffic Update - Sumeet
  - i. Call for volunteers (1 shift takes 20 minutes per week.) Signup at [GHSC.net/traffic](http://GHSC.net/traffic)
  - ii. Safety Reminders: No parking in red zones; no left turns when you see cones placed on Vera Cruz; Kids should be walking on the inside of the fence; pay attention to the traffic guard
  - iii. With the gate closure, we see more cars on Vera Cruz. We are balancing traffic flow to ensure cars don't backup onto the main streets
  - iv. Working well: Thank you to the parents who accommodated the closing of the Coleman gate entrance. The traffic situation on Coleman has greatly improved.
- b. Winterfest - Divya
  - i. Had a great turnout despite the rain
  - ii. Kids were engaged in the organized activities
  - iii. Made sure to incorporate feedback from last year with added lighting, signage & teachers reading schedules ahead of time, and added hot chocolate dispensers
  - iv. Feel free to email feedback so we can incorporate for next year
- c. Book Fair - Komal
  - i. Sarah Mettler will step up as parent volunteer chair for the spring book fair
  - ii. Trying out a new vendor (Literati)
  - iii. Book Fair will run May 21 - May 23
- d. 5th Grade Fundraising - Brian HK
  - i. Gift Goal: Resurface the Guadalupe track
  - ii. last resurfaced approx 20 years ago
  - iii. Vendor quotes are in progress - please send any local recommendations to Brian

- iv. Funds will be raised through 2 fundraisers (Guadalupe Treasure Hunt & Deathstar Dodgeball)
- v. Dodgeball will be student only and grades will be grouped together
- vi. Fundraisers are targeted for Sundays and are pending date approval
- e. Variety Show – Divya
  - i. Registration closes on Feb 22 OR when 60 acts are reached
  - ii. Showtimes are 5:30 (lower grades) & 7:30 (upper grades)
  - iii. There are approx. 25 spots available
  - iv. Consider having kids pair up with friends or make small groups to combat nerves
  - v. School show will occur on a Friday (available for kids & parent volunteers only)
  - vi. Mandatory technical rehearsal will occur the Wednesday prior for in-person acts only
  - vii. Video act submissions are due by Jan 29
- f. Yearbook - Nancy
  - i. Photos need by Feb 12
  - ii. Please share by uploading relevant photos to GHSC.net/photos
  - iii. Yearbook discount pricing ends March 4
  - iv. 5th grade Yearbook Ads - order deadline is Jan 29
  - v. 5th grade baby photo submission - deadline has passed. please submit asap.
- g. Other

IX. New Business

X. President’s Report

- a. Thank you to the hospitality team for coordinating stocking the staff lounge with snacks
- b. Reminder - no school on Jan 29
- c. 2024/25 GHSC Board
  - i. Soliciting interest for open Board positions. Please reach out to Brooke ([president.ghsc@gmail.com](mailto:president.ghsc@gmail.com)) or Ash (vicepresident.ghsc@gmail.com) to learn more.
  - ii. Reminder - the nomination timeline to confirm board members was moved up to help the administrative transition items run smoothly
  - iii. Next Principal coffee is on Friday Jan 19 at 8:30am. Come enjoy doughnuts.

XI. Meeting Adjournment - call to adjourn at 8:58pm

OPEN ITEMS/TASKS	RESPONSIBLE PARTY(IES)	DUE DATE/UPDATE

*Revised 12.12.22*