



Guadalupe Home & School Club
Membership & Board Meeting Agenda

When: Wednesday, September 13, 2023

Time: 8:00pm – 9:00pm

Where: [Meeting Zoom Link - https://us02web.zoom.us/j/83812436766](https://us02web.zoom.us/j/83812436766)

- I. Welcome and Call to Order: Meeting called to order at 8:04pm
 - a. Board Introductions: Brooke introduced the new board members to everyone in the meeting.
- II. Grizzly Shout Outs
 - a. Hospitality team: Pricilla, Joyce and Rachel. Thank you for making sure everything is planned and taken care of for the staff and other members.
 - b. Traffic safety team: They are doing an excellent job keeping families safe.
 - c. Ice Cream social team: It was an incredible event last week. We had about 700+ people. So many smiling faces!
- III. Approve Previous Meeting Minutes: Joyce motioned it and Ash second it.
- IV. Treasurer's Report - Treasurers
 - a. Q4 22/23 Budget to Actuals
 - i. Actuals are very favorable at 7K.
 - ii. Fundraising
 - iii. Health and wellness was 17K last year. Ms. Barocio is looking for new vendors.
 - iv. Surplus funds approved last year will be rolled in and used this year for OLA, Cafeteria and headsets.
 - b. Present 2023-2024 Budget
 - i. Vote to Approve 23/24 Budget as presented (98 % Yay)
 1. Main income is direct fundraising: CDG, Walkathon, company matches and sponsorships.
 2. Budget details were shared. For detailed viewing please go to ghsc.net.
 - c. Voting:
 - i. Vote to renew Accountemps to manage GHSC books (98% Yay)
 - ii. GHSC Bank Board Members Authorizations

1. Vote to REMOVE from GHSC Wells Fargo Account Bank Account (Uday Devespar, Joyce Wong) (98% Yay)
2. Vote to ADD to GHSC Wells Fargo Bank Account (Brooke Libman [primary], Tammy Wong, Armine Shahbazyan, Ashwini Kumar) (100% Yay)

I. Communication Report- Becky

- a. Facebook
 - i. Please check Facebook to get updates on all GHSC events and reminders.
- b. Newsletter
 - i. One newsletter every month. It is filled with so much information. We are very fortunate to be able to be part of the public school district but run it as a private school.
- c. GHSC website
 - i. This is everything GHSC. Everything we do through this community. It includes school wide and grade wide information, volunteers, sign ups, by laws, meeting minutes, toolkits, etc.

II. Volunteer Report- Brooke

- a. Vacant Volunteer Spots: Yard Duty
 - i. It's a paid position from 12pm to 12:45pm.
- b. Looking for more crossing guards. New spot opening near Coleman road.
- c. Project corner stone, garden class and art vistas are still looking for volunteers. Some classes don't have volunteers and docents.

VII. School Board Meeting Report - See USD email update

VIII. Teacher's Report: Amy Sarringhaus (check spelling)

- a. Thank you for all the donations and volunteering.
- b. Thank you for the yummy back to school lunch and stocking the staff rooms.
- c. Teacher reps will be rotated each month. So, we will get to see a little of every teacher.

IX. Principal's Report

- a. Join me for my monthly coffee.
- b. I send out newsletters every week. Please take the time to read those.
- c. There is a real need for yard duty. For now, the upper grades are in desperate need. Even if you can show up just once a week, it is acceptable.
- d. Asking parent volunteers to start a student club during lunch hours (11:50am to 12:45pm). It could be reading club, games, sports, etc. We want to keep them engaged and productive.

X. Committee Reports

- a. Classroom Giving Drive- Brooke
 - i. TK was the highest. Congratulations!
 - ii. Any left-over funds get rolled into general funds.

- iii. Check with your company if they match any donations. We are a non-profit organization.
- b. Family Picnic- Zhala
 - i. Scheduled for 9/29. Bring your own dinner, drinks, blankets.
 - ii. Ms. Barocio will hand out popsicles to all the kids.
- c. International Fair & Family Movie Night – Weeyen and Brian
 - i. International fair is new this year. It is scheduled for 10/13 from 4:30pm to 6:30pm.
 - ii. Come and experience the different cultures. We need more people volunteers!
 - iii. Movie night is scheduled to start at 7:30pm. This is a fundraiser for 5th graders. Will be selling some small items like glow sticks, snacks, etc.
- d. Academic Challenges – Joyce
 - i. Spelling bee screening happened last week. Your child should have received the golden ticket today if they were qualified. Practice will be next Wednesday, Sep 20th. Actual event on Nov 2 and 3.
 - ii. Please register for academic challenges if you wish to enroll your child. Practice sessions will happen weekly. There will be trophies for all winners and participants.
 - iii. This year new subjects were added: Science Bee (no screening), Science fair, Geography Bee.
 - iv. We have a total of 175 students enrolled! This will be the largest community participation event so far.
- e. Walkathon – (Goal is 70K) - Becky
 - i. Walkathon funds all major programs. Everything that brings our committee together is funded by walkathon donations.
 - ii. Company matching is essential. Please look for your company name if they match.
- f. Ice Cream Social- Vanessa and Leah
 - i. This year we planned for 600 people and 700 came! This year there was less waiting in line. We stayed under budget.
 - ii. Will plan for 800 next year. Request is to have the social a little early.
- g. Mileage Club- Brian Fry
 - i. Everyday on school track from 7:40am to 8:05am
- h. Traffic Safety- Sumeet
 - i. We need more volunteers. Only 20 mins of your time is needed in the morning.
 - ii. Please respect all traffic guards and wait for their instructions.
 - iii. Lots of near misses. Follow the street color codes.

IX. New Business

X. President's Report

- a. Make motion to move GHSC 24/25 Board Election to the April Meeting, which allows expedient board transition and expedite the process for voting for bank account changes to made, at the close of the current year of business (Brian motioned it and Joyce second it).
- b. We are going to make every event more inclusive. We want all students to feel the sense of being involved and included. We will give a separate, earlier time if needed for students to participate if needed. Rachel will be leading the inclusion program.
- c. Next principal coffee is 10/13. Please join us.

XI. Meeting Adjournment: meeting adjourned at 9:26pm.