



Guadalupe Home & School Club
Membership & Board Meeting
Minutes (Draft)

When: Wednesday, September 8, 2021

Time: 8:00pm – 9:00pm

Where: [Meeting Zoom Link - https://us02web.zoom.us/j/83812436766](https://us02web.zoom.us/j/83812436766)

I. Call to order and Welcome

Joyce Wong called the meeting to order at 8:05pm.

II. Treasurer's Report

Astrid Obermeier reported funds received from Classroom Giving Drive. Stephanie Kwok will be handling all re-imbursements for this school year.

A. Approve 2021-2022 Budget - Approved

B. Approval for Bank Authorization

Joyce Wong and Stephanie Kwok to be added to the bank account.

Susan Smith, Sue Dunbar Robinson and Sarah Prasad to be removed from the bank account.

III. Communication Report

A. Reminding parent community about being aware of emails requesting monetary donations - parents to be cautions of phishing emails.

B. Shutterfly Sites

Shutterfly grade sites have been setup. Invitations to join have been sent out. Parents are requested to post pictures on grade sites, which will be used for Yearbook.

C. ToolKit / T-Shirt Drawing

ToolKit is up and running. Thirty families have won T-shirts and have been contacted.

IV. Volunteer Coordinator Report

Only essential volunteers will be allowed on campus. Art Vistas and Project Cornerstone will be online. Ceramics is on pause.

A. Vacant Volunteer Spots

Two parent volunteers are needed to attend School Board meetings and report at GHSC Board Meetings. All other positions have been filled.

V. School Board Meeting Report - No items to report

VI. Teacher's Report

Parents to ensure that children wear masks with a proper fit.

VII. Principal's Report

A. Re-opening Update

We had our third close contact case. No positive cases on campus reported yet. Outdoor learning areas are moving forward. Math Olympiad is returning, and we have enough volunteers to have two teams this year. Looking into the possibility of a Science Olympiad Program. District has not approved STEM Night yet. More volunteers still needed for the following: traffic safety, yard duty, and Barton reading program tutors. Please contact Mr. Jones if interested.

VIII. Committee Reports

A. Classroom Giving Drive - Few grades at 100% and close. Kinder at 50%.

B. Room Parent Orientation Update - Few classes still need room parents. Please reach out to teachers if you would like to volunteer. Orientation would be in a couple of weeks.

C. Community Meetings - Attendance was low at first meeting. Meetings will be held every first Wednesday of each month at 9am.

D. Yearbook - Jostens will be the new printer for this year's yearbook. User interface for designing will look similar to last year and will be simple to use. Yearbook training will be offered early next year. Contact Brian Hollman-Kincaid (yearbook.ghsc@gmail.com) if interested in volunteering as a yearbook designer.

E. 5th Grade Planning - Planning positions are open, and volunteers are needed. T-shirt design process has started. Promotion fundraising for Science Camp. Information will go out to parents via e-mail.

F. Walkathon – Becky Fan and Robin Membreno are chairs. Walkathon will be held on 10/20/21. Biggest fundraiser for the year. The theme will be *The 80's*. Most likely single grades/classrooms, one at a time, on the upper track. Hoping to raise \$45k; each student to raise \$100.

G. Mileage Club – Before school program. Committee chair was not present. More information will be sent out later.

IX. New Business

Project Cornerstone needs more volunteers to read to students. This will be done over Zoom and training will be provided.

X. President's Report – No items to report.

XI. Meeting Adjournment at 9:03pm

OPEN ITEMS/TASKS	RESPONSIBLE PARTY(IES)	DUE DATE/UPDATE