

Guadalupe Home & School Club  
Board Meeting  
AGENDA - APPROVED

When: Friday, January 11, 2019  
Time: Approximately 9-10:15am, after the Principal's Coffee  
Where: Guadalupe Elementary School Staff Room  
Attendees: Mahalakshmi Lakshminarayanan, Sabrina Zheng, Anna Wright, Rachael Ostrowski, Laura Chapman, Brian Holloman-Kincaid, Susan Smith, Joyce Wong, Sarah Prasad, Sarah Mettler, Anjali Hattarki, Michelle Guaraldi, Lisa Brooks, Jill Binkley, Jean Song, Danalisa Gotz, Sue Robinson, Lucy Cui, Astrid Obermeir

**I. Call to order and Welcome**

Sarah Prasad called the meeting to order at 9:09am.

**II. Approve Past Meeting Minutes**

Sue Robinson made a motion to approve the November meeting minutes. Brian Holloman-Kincaid seconded the motion. The minutes were approved with all ayes, no abstaining or nay votes.

**III. Treasurer's Report**

Treasurer confirmed we are in good financial standing. We are half a year "true" which means we have 50% more to spend. We should spend the money that we allocated to continue our activities. There was an idea to take any extra money that is not spent and use it to cover the classrooms that have not met their Classroom Giving Drive. There were discussions about using the money from the Misc. GHSC Events to fund scholarships. We will need further discussions about what to do with any "excess" money.

**IV. Communication Report**

The newsletter will be coming out January 17<sup>th</sup> – it will include the schedule for the rest of the year among announcements about school wide events. Existing permits are in pending approval from the District such as insurance, Variety Show, Second School Movie etc. Permit for the Carnival and Dance is still in process.

**V. Volunteer Coordinator Report**

There are vacancies for someone to take on the BoxTops fundraising and a few other upcoming activities. The idea floated about having 5<sup>th</sup> graders or Student Council work together to handle the BoxTops task. For the Yearbook, it would help to have a memo in the Newsletter, Website, and Facebook group. Olympic Day still needs a chair – it could be led by the 5<sup>th</sup> graders and give them a sense of ownership. Volunteer Appreciation will be on May 31<sup>st</sup> combined with teachers.

## **VI. School Board Meeting Report**

The meeting was primarily about the CA State Legislature about the effects of undocumented students. For example, residency requirements can't include immigration status. The former Director of Champions has stepped down and now the District has taken on the role of afterschool care and programs. There needs to be patience for this transition. There is no waitlist for Champions and because it is a District led program, they can use school facilities. There was recognition for the STEAM team and showcasing the great work they have been doing. Our district is highly revered for our STEAM success. There were role changes among the School Board members.

## **VII. Committee Reports**

- A. Winterfest (reflection) – Everyone was so pleased and excited about Winterfest. Brian Hollman-Kincaid did a great job and we made \$4K from the event. Great way to bring the community together and Teacher Time and Talent was really well received.
- B. Chef's Night Out – In December the CNO at Rock Bottom was not as successful as hoped. There were discussions about going back to other family eateries such as The Habit.
- C. Sponsorship Update – All is going well and moving forward.
- D. After School Movie – Scheduled for March 14<sup>th</sup> and there needs to be decision on the movie, potentially *Ralph Breaks The Internet*. There is concern that not all students attending these events are there for the movie and purely for socializing which is distracting to the movie goers. Ideas were shared about creating a space for socializing and/or reminding parents the purpose of the event and having parents called if their child is not following the intended rules. Sign Up Genius will be sent shortly for the parent volunteers for this event.
- E. Spring Speaker Night – Need a speaker, date, and topic.
- F. Variety Show – The event is on February 12<sup>th</sup> and the discussion is about making sure all attendees stay for the duration of the shows. We still need a theme for the event among other details. There needs to be parent volunteers for this event. Need snacks and flowers for purchase as a small fundraising opportunity. Contact Jill at [jillbinkley@gmail.com](mailto:jillbinkley@gmail.com) to help.

G. Other – Project Cornerstone - Danalisa Gotz is planning to create a new snowflake mural. On February 7<sup>th</sup> – there is an event called Cornerstone Coffee which is an opportunity for parents to come and hear more about the lessons being taught and a chance to share ideas together. Project Cornerstone kicked off at Dartmouth Middle and there will be structured lesson plans that will be shared with the student. There are 5 prepared lessons for the 6<sup>th</sup> graders.

H. School Carnival – talked about making this an inexpensive event for the community as a way to celebrate comradery.

**VIII. New Business**

School Family Dance is on March 29<sup>th</sup> at 6 -8pm. We need a decorations committee – please contact Laura at [chapmanlb@gmail.com](mailto:chapmanlb@gmail.com) to help as planning begins now.

Relay For Life is on April 26<sup>th</sup> and if anyone wants to lead a Guadalupe team, let Jill Binkley know as she is handing this event to another leader. Location is at Union Middle School.

**IX. Teacher’s Report**

No teachers present.

**X. Principal’s Report**

Last week of January is the Great Kindness Challenge and Dale Jones welcomes ideas for the week’s challenge in spreading kindness. All the students came right back from break feeling positive. The start of 2019 has been a smooths start.

**XI. President’s Report**

Buddy Benches have arrived and they will be assembled. They worked with Ms. Talley to explain the purpose of the Buddy Bench. A work order will be placed for the District to secure the benches.

**XII. Meeting Adjournment 10:17am**

OPEN ITEMS/TASKS	RESPONSIBLE PARTY(IES)	DUE DATE/UPDATE