

Guadalupe Home & School Club Meeting

Minutes

When: Friday, January 12, 2018

Time: 9:20am

Where: Guadalupe Elementary Staff Room

In attendance: Noreen Styliadis, Dale Jones, Sue Robinson, Anjali Hattarki, Susan Smith, Brian Holloman-Kincaid, Pallavi Vatti, Sarah Prasad, Sujana Desai, Anna Wright, Jill Binkley, Bernadette Henigan, Rachel Ostrowski, Monica Mendieta, Darci Sowers

1. President Welcome/Call to Order—at 9:20am
2. Approve the Nov meeting minutes—will be done via email.
3. Treasurer Update—we are only \$17k short of what we need for the whole year so the budget is in great shape. Reserves will not need to be accessed to pay for the financial commitments we have made for the year. Matching is a great way to get more free money—instructions for parents to do this most easily will be written by Anna Wright.
4. Volunteer Needs/Status—This is a place where we are not as successful. Emails from the room parents seem to be sent inconsistently. Emails need to be embedded without attachments. Remind texts are also encouraged. Childcare is a stumbling block for parents that want to be involved. Perhaps encourage to get one volunteer from each classroom—parents could work together to watch each other's children. Perhaps at the beginning of the year, teachers could request a volunteer coordinator for each classroom, in addition to photographer and room parent etc that are currently requested.
5. Upcoming events (liaisons - please obtain status report from program chairs where applicable)  
WinterFest—overall people want to continue the event  
Book Fair—\$2600 profit, perhaps switch to Hickbees. New chairpeople will have that option.  
Walkathon—\$52k, assembly is still pending  
CNO—scheduled for Feb sometime.  
Variety Show—Feb 9, applications available Tuesday 1/16 in office and online, Jill Binkley will shadow Noreen as prep for next year takeover.  
After School Movie (March)—Jill Binkley will Chair the event.  
Spring Family Night—April 21, 2018, all planning is going well.  
Search for speaker for parent-focused events—the technology speaker that spoke for the District in being considered.
6. Board Roles and Procedures—Noreen to work on the Rough Draft.
7. Teacher/Principal Report—nothing to report
8. New Business—Reviewing the Bylaws—please read and annotate for the next meeting. Changes can be made after discussion and then voting on them during the General Membership meeting in May.

9. Voting Items—nothing to vote on.

10. Adjournment—10:12am

OPEN ITEMS/TASKS	RESPONSIBLE PARTY(IES)	DUE DATE/UPDATE
Volunteer training/volunteer background checks	Mindy	
Board Roles and Procedures—rough draft	Noreen	
Instructions for matching funds	Anna Wright	
Reviewing the Bylaws	All members	By Feb GHSC meeting