

Guadalupe Home & School Club Meeting

Minutes

When: Wednesday, November 15, 2017

Time: 7pm-8:30 pm

Where: Guadalupe Elementary Staff Room

1. President Welcome/Call to Order—7.04pm
2. Approve past meeting minutes—Minutes from 10.13 meeting—Susan Smith motioned to approve the minutes; Anjali Hattarki 2nd the motion. All in favor. No nays.
3. Treasurer Update--\$53,000+. Classroom drive was fully funded. When new principal Dale Jones arrives, teachers will get a monthly statement of what is going on with their budget so the communication of the funding is clear. Teachers were asking if they could use the same pot of money to do things other than what they originally requested the money for. Mindy Carpenter had drafted a guidance document that explains the rules and framework for the process. CNO—goal has been met, so any additional funds are extra. Sponsorship goal is just over halfway met.

4. Volunteer Needs

Room parent shared document has been updated. Still trying to figure out how best to get the word out for when we need volunteers. Window in the cafeteria could be used again to post things—also banners can be good. Since we don't want to use GHSC funds for color printing, so if we choose to print in color, "Printing donated by Guadalupe family." Volunteer button on the website in a prominent position. Also a Volunteer Sign-Up table after school could be useful.

- CNO—Stickers were not distributed, so Astrid would like to distribute the stickers a day sooner to get more students. Tomorrow is Boudin, which is donating 30%. Mrs Victorine recommends writing the info on the whiteboard in the teacher staff room.
- Walkathon—don't have dates for the ice cream party. Donations are still coming in, deadline is 11/17. Mindy Carpenter has a few names to add to the list for the ice cream party because of matching donations from corporations.
- After School Movie—at 70 students. Things are progressing well according to Chair Noreen Styliadis.
- Winterfest/Bookfair--Scholastic dollars and All for Books \$2500 plus the \$1100 that is left from Mr Izor—we need a spending plan. To spend, we could use the Scholastic Dollars as prizes in the teacher's book walk. Teacher reading time—in 3rd grade room for the older kids and in Kinder for the younger kids. One craft room. Cafeteria—food and baked goods from GHSC with Noreen Styliadis as the chair, and Teacher Time and Talent Auction, and a book donation table of used books. Mrs Dinsdale is Family Reading Night Organizer. Lucy Conley and Alicia Walpole also are leading the

organizing. Parents are donating soup, salad, and Boudin to donate bread—this part will be free. Bake sale with donations from parents and Hot Cocoa Bar—this part will be priced low at approx. \$1/item. We could use the bracelets to keep track of students so no one student is abusing the situation.

- Search for speaker for parent-focused events—Susan Smith has not progressed on that. Mrs Victorine recommends reaching out to the principal who has police liaisons, and Megan could have some mental health connections. Hicklebees does free author’s visits. The goal is to give back to the parents instead of just asking parents for money. A survey could be helpful—but we have to make sure we ask the right questions.
5. Newsletter change back to paper version because the perception is that it’s not being read.
 6. Board Roles and Procedures—A meeting needs to be called with just board members so that this part of the agenda can be discussed and decided. Chairs for the different committees need the information. 2nd week of December is the goal for finding a time to meet—with ALL board members.
 7. Teacher/Principal Report—Mrs Victorine speaking, after Mr Izor’s meeting announcing his departure, new principal Dale Jones came to meet the staff today. Previously a superintendent at Discovery charter school. The hope is that he stays for a while. He has taught for a very long time—brings credibility. Staff has good things to say.
 8. New Business—A committee or sub-committee for things like safety and accessibility. We have no background checks and no volunteer trainings, any parents can go on field trips. The idea is to pre-empt situations on campus. There is a program and software that requires a quick swipe of your driver’s license that does a quick background check and also tracks volunteer entry and departures. Cost is nominal. The worry is that it might scare volunteers away but most parents should want to support it. Committee should convene, do some research, and make some suggestions. Mrs Victorine suggests that the USD Board should be contacted and be a part of the conversation.
 9. Adjournment—at 8:31pm

OPEN ITEMS/TASKS	RESPONSIBLE PARTY(IES)	DUE DATE/UPDATE
Search for speaker for parent-focused events	All board members	Continually