

Guadalupe Home & School Club (GHSC)
Meeting Minutes
Wednesday, August 17, 2016

In Attendance: Anne-Marie Beveridge, Mindy Carpenter, Vin Chai, Anjali Hattarki, Brian Holloman-Kincaid, Sarah Prasad, Sue Robinson, Susan Smith, Noreen Styliadis

1. Call to order: 6:30pm (Noreen Styliadis)
2. Welcome from Noreen—thanks to all for commitment to GHSC
3. Treasurer report—No official report. Treasurer leads discussion on next item, Proposed budget discussion.

4. Proposed budget discussion/approval-- Our total payout is \$150k divided by 575 students is \$260/child. Fundraising is to offset costs. Money we take in this year is spent THIS year. We have spent down our surplus and need to be more careful about what we are spending on. Recurring monthly payment or payment plan can help some people—maybe next year, perhaps through Myschoolanywhere.

Discussion of funds given to the teachers individually and as a group (grade level). Decision to change the model to get rid of the grade level funding and change it so individual teachers get \$650 each, \$750 for teachers that have changed grade level, \$850 for new teachers. Teachers can offer a proposal for extra funds if the funds are not enough.

Budget discussion also included Principal's Discretionary Fund. Principals Discretionary—the funds need to be looked at to focus only on programs, printing, and some cushion for team building, \$1000 over. Budget committee will evaluate and propose a number.

Discussion of how to make donating easiest for parents. Decision to change name to “One Check” and to communicate exactly where funds are spent to parents.

5. Back to School Night Planning: Meeting confirmed from 6:45 and 7pm. Discussion on what the meeting will include. Decision that Noreen will lead the meeting, and the budget will be voted on by the membership.

6. Volunteer Coordinator report: Instead of asking for a chair, the focus is to just to get a name and a contact. Volunteer Coordinator also plans to meet or talk with all the chairs to find out what the role actually entails. Volunteer Coordinator will also ask all board members and the chairs for one page get to know you for community building. Volunteer Coordinator wants to get name tags that are permanent—Noreen will do this task. Myschoolanywhere sign ups will be set up for back to school night.

Volunteer Coordinator will create a sign up for the school board meetings, as each GHSC member needs to attend one meeting.

7. Communications Report: Kelly has the newsletter. 4 pages. This first one is long. Facebook page that was created at the end of last year has been deleted because of security issues. Twitter account is set up. Website is being set up. Fundraising page needs direction from Bryan. Meeting information needs to go

up there—minutes. Myschoolanywhere will be the volunteer tab. Discussion of communication to get GHSC calendar events on the Guadalupe website calendar. Noreen will contact Lori Levin.

8. President Report no official report. First Day Coffee was great, though it might have been good to have food. Discussed future events to get more parents engaged and a fund for the school's administrative assistant since that person (currently Lori Levin) is an important part of helping us make things happen.

Discussed Classroom projects and classroom baskets in the fundraising models. The class as a whole does a project and the item is auctioned off at the Art Vista night not for profit, but to offset the cost. Discussion of the costs and the projected incomes of the different fundraisers.

9. New Business: none

10. Principal's Report—Principal not present

11. Adjourn: 9:20pm